



Ergonomics

Web EHSdesk™ provides a fully integrated suite of web-based software applications designed to support administrative, operational, and business process information management associated with Environment, Health, and Safety (EHS).

The **Ergonomics (ERGO)** application provides a data repository where ergonomic practices and information can be assessed, managed, shared, and incorporated directly into business processes and culture. Utilizing ERGO, impacts to personnel can be evaluated based on common criteria. This information can be used to identify and correct existing risk factors and schedule the next assessment to facilitate a safe and productive work environment.

Features and Functionality

- Steps, processes, body areas, risk factors, and equipment associated with Shop assessments can be easily documented and maintained
- Checklist used for Office assessments
- An assessment worksheet can be printed to assist in information gathering
- Assessments can be linked to employee-specific injuries
- Shop assessments can be performed for an entire process or individual steps within a process

Benefits

- Provides a standard format for the documentation, tracking, and resolution of ergonomic issues enabling a consistent ergonomics program implementation
- Allows for the completion of structured proactive assessments
- Enables efficient gathering of information by providing access to data from other EHSdesk applications
- Establishes a Corrective Action Request (CAR) to resolve/fix identified risks/hazards

E-mail/Reports

- Ad hoc reporting is available using a flexible search window with multiple filters and sorts; query results can be printed or saved to an Excel™ or Acrobat™ format
- Report available for comprehensive listing of an ERGO assessment

Shop ERGO Assessment Summary											
The following is a summary of the information for the selected Assessment											
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Shop ERGO Summary Page

- Risk factors are assigned by area of the body or related to additional/environmental conditions
- Individual risk factors determine overall risk factor score
- Related pictures can be attached
- A Corrective Action Request (CAR) can be generated to manage and track identified ergonomic fixes
- Typical users include EHS Professionals, EHS Managers, ERGO Council Managers, and Operations Management

Office Ergo Assessment Summary Report																											
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Office ERGO Summary Report

- Assessment Worksheet available as a field assessment guide
- ERGO assessment inventory listing and ERGO Metrics report available

Integration Points

- **EHSdesk Corrective Action Request (CAR):** create a CAR to document an ergonomic problem/fix
- **EHSdesk Risk Assessment (RA):** select a process or step from a list of RA processes/steps

Compliance

Facilitates compliance with the OSHA General Duty Clause (Shop Ergonomics)



Process Flow

