

Audit & Inspection Management

Web EHSdesk™ provides a fully integrated suite of web-based software applications designed to support administrative, operational, and business process information management associated with Environment, Health, and Safety (EHS).

The **Audit & Inspection Management (AIM)** application provides an integrated assessment management process and establishes a standardized format for all audits and inspections. Audits/Inspections can be created, tracked, scheduled, and managed within AIM for all types of assessments, including non-checklist (general or unscheduled) audits/inspections, and those conducted by external groups/agencies or against Suppliers. In addition, corrective action requests (CAR) can be generated and tracked within the audit/inspection record.

Features and Functionality

- Standardized format for all types of audits/inspections
- Audit checklists and audit plans (list of checklists that a site or business organization schedules on a regular basis) can be created and maintained
- Checklists can be grouped according to categories within location/organization
- Audit/Inspection results can be recorded at any level of the business organization
- Incomplete audits/inspections can be saved and then finished at a later time

Audit/Inspection Summary

The following is a summary of the information for the selected Audit/Inspection.

Audit/Inspection Details		Edit	View
Audit/Inspection No.: 1793	Name: Osaha		
Status: Open	Category: Audit		
Type: EHS	Scope: Internal 1st Party		
Location: Facility East	Org: DEPT: 3010 Assembly Ops		

Auditor/Inspector: Checklist: **Corrective Action** EHS Objects Management Systems

Corrective Action

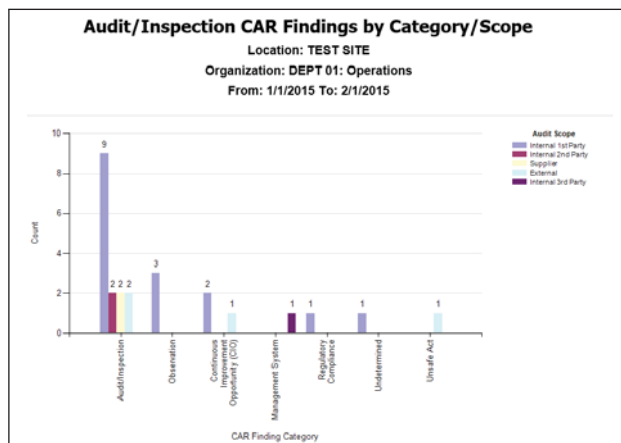
CAR No.	CAR Name	Finding No./Name	Nonconformance Description	Finding Status
11487	Audit/Inspection	1 / Audit / Inspection	This is a fire safety finding testing ehskdesk software	Plan Overdue <input type="button" value="Edit"/>

Audit/Inspection Summary Page

- Blank checklist worksheets can be printed for manual markup
- Audits/Inspections can be viewed in Open, Incomplete, Dormant, and Closed status
- Internal and/or external (EPA, OSHA, etc.) audits/inspections can be documented and managed
- Checklists contain free-form fields to record additional comments
- CAR is easily generated for nonconforming answers
- Typical users include EHS Professionals, EHS Managers, Supervisors, Quality Auditors, and Operations

Benefits

- Ensures well-maintained, useful audit/inspection data
- Establishes standard categories, checklists, and questions and ensures the ability to apply consistent audit/inspection criteria throughout a site or business organization
- Improves ability to manage the audit/inspection plan to ensure limited resources are targeted at the highest risks
- Improves accountability for on-time audit/inspection performance and corrective action follow-up
- Streamlines the audit/inspection process and helps reduce data input errors via an automated approach



Audit/Inspection Corrective Action Findings by Category/Scope

Reports


- Ad hoc reporting is available using a flexible search window with multiple filters and sorts; query results can be printed or saved to an Excel™ or Acrobat™ format
- Report available for Performance to Assessment Plan (%Compliant)
- Metrics-based graphs available to visualize audit program status

Integration Points

- **EHSdesk Admin:** associate an audit/inspection with company master data sources (equipment and confined spaces)
- **EHSdesk Corrective Action Request (CAR):** easily issue corrective actions based on nonconforming checklist responses or general findings
- **EHSdesk Ergonomics:** associate an audit/inspection with a Shop ERGO assessment
- **EHSdesk Incident Tracker:** associate an audit/inspection with a medical, environmental, or other incident
- **EHSdesk Risk Assessment:** checklist audits can be triggered and required based on established protocols
- **EHSdesk Risk Assessment:** associate an audit/inspection with a Risk Assessment
- **EHSdesk Regulation Manager:** associate an audit/inspection with a permit or license

Compliance

Facilitates compliance with ISO 14001
Covers the assessment requirement of OSHA





Process Flow

